

## A. INTRODUCTION

The ESA Grants Programme comprises:

- a. ESA Grants
- b. ESA Clinical Trial Network Grants

Type	Title	Aim	Field/Area	Benefit	Dead-line	Number of Grants
<b>ESA Grants</b>	1. Project Grants	<ul style="list-style-type: none"> <li>• To promote anaesthesia-related research in Europe</li> <li>• To encourage anaesthesiologists to extend the frontiers of their practice</li> <li>• To support individual projects of up to two years duration</li> </ul>	<ul style="list-style-type: none"> <li>• Clinical/translational research</li> <li>• Experimental research</li> <li>• Patient safety</li> <li>• Priority given to topics that have no alternative sources of funding</li> <li>• Research on education or training of anaesthesiologists</li> </ul>	<u>Up to €60,000</u>	<p>Short Abstract Form 15MAR</p> <p>Full Application Form 15JUN</p>	2
	2. Research Support Grants	<ul style="list-style-type: none"> <li>• To promote anaesthesia-related research in Europe</li> <li>• To encourage anaesthesiologists to extend the frontiers of their practice</li> <li>• To assist work in progress or pilot studies</li> </ul>	<ul style="list-style-type: none"> <li>• Clinical /translational research</li> <li>• Experimental research</li> <li>• Patient safety</li> <li>• Priority given to topics that have no alternative sources of funding</li> </ul>	<u>Up to €15,000</u>	<p>Short Abstract Form 15MAR</p> <p>Full Application Form 15JUN</p>	2
	3. Young investigator start-up Grant	<ul style="list-style-type: none"> <li>• To encourage a young investigator up to 35 years old in Research in the field of Anaesthesia</li> </ul>	<ul style="list-style-type: none"> <li>• See 1. above</li> </ul>	<u>up to €22,500</u>	<p>Short Abstract 15MAR</p> <p>Full Application 15JUN</p>	2
	4. Coordination Grant	<ul style="list-style-type: none"> <li>• To support the building of consortia and the preparation of proposals to be submitted under the Horizon 2020 programme of the European Commission.</li> </ul>	<ul style="list-style-type: none"> <li>• Clinical/ translational research</li> <li>• Experimental research</li> <li>• Patient safety</li> <li>• In line with the H2020 Funding programme</li> </ul>	<u>Up to € 5,000</u>	<p>Short Abstract 15MAR</p> <p>Full Application 15JUN</p>	1
<b>Clinical Trial Network Grants</b>	ESA CTN Grant (see specific Guidelines)	<ul style="list-style-type: none"> <li>• To support transnational European collaborative clinical studies</li> </ul>	<ul style="list-style-type: none"> <li>• Anaesthesia, Pain, Intensive Care and Emergency Medicine</li> </ul>	<u>€ 30,000 + Administrative and Coordination support package</u>	Every 2 years	Up to 2

## B. GUIDELINES AND ELIGIBILITY CRITERIA

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### 1. Who can apply?

#### 1.1. Membership

For ESA grants all applicants must be full ESA members (either active, affiliate, honorary, non-physician health professionals or retired) or if there are co-investigators, at least one of these investigators should be a full ESA member at the moment of application. For the Young Investigator start-up Grant, ESA Trainee and Medical Student members are also eligible. For CTN Grants, anybody can apply. However, the successful applicant must become a full ESA member to receive funding.

#### 1.2. Nationalities

Any qualified member of an institution in one of the European countries that is represented in the ESA Council or from which the National Society is a Society Member of the ESA may apply. In addition, for the Coordination Grant, the applicant must also comply with the Horizon 2020 requirements.

#### 1.3. Previous winners

New applications from a Principal Applicant that has been funded in previous years are accepted in the following cases:

- If the previous funding was a Meta-Analysis Grant, the work must have been published prior to any new submission.
- If the previous funding was another type of Grant the final report for that Grant must have been submitted to the ESA prior to any new submission.
- If the previous funding was a **grant supported by non-restricted educational Grant from industry**, a 2 year interval from the previous application is needed (e.g. 2015 winners can only apply again in 2017 for the 2018 programme).

A beneficiary of a Young-Investigator Start-up Grant cannot re-apply for this type of Grant

#### 1.4 Age

Applicants to the Young Investigator Start-up Grant should usually not be older than 35 on the day of the application deadline.

### 2. Use of the Grant

#### 2.1. Institution

Grants are awarded to an academic institution or hospital, not to individuals or to departments. The Grant must be used only for purpose of the specific Grant.

The Head of Department has to confirm in writing that the relevant resources of the department are made available to the applicant (see "letter of recommendation"). This is optional if the Head of Department is the Principal Applicant.

In justified cases the Grant might be transferred to another institution, if the Principal Applicant changes his/her position to another institution. Transfer of the Grant requires approval by the Research Committee.

#### 2.2. Work performance location

The work has to be performed in one of the European countries that is represented in the ESA Council or from which the National Society is a Society Member of the ESA may apply. Collaborative studies among different European countries may be supported. In this case, it is necessary to receive approval letters from all the institutions participating in the study.

### 3. Short Abstract Application - How to apply?

NOTE: It is not allowed to apply for several types of Grant with the same proposal on the same year.

#### 3.1. How to fill in the application form

Applicant must use the Online Short Abstract application form. All application must be written in English. Please write as simply as possible and avoid language mistakes. If English is not your first language we recommend that you have your application reviewed by a native speaker before submission.

Abstract text should not exceed 2500 characters :

Title : limited to 200 Characters

Objective(s) : limited to 300 Characters

Intervention(s) : limited to 500 Characters

Key inclusion and exclusion criteria or

Methods : limited to 500 Characters

Outcome : limited to 500 Characters

Statistical Analysis: limited to 500 Characters

#### 3.2. Application deadline

Short Abstract forms must be submitted **no later than March 15, 23:59 CET** for ESA Grants. Late applications are not accepted.

#### 4. Full Application - How to apply?

NOTE: It is not allowed to apply for several types of Grant with the same proposal on the same year.

##### 4.1. How to fill in the application form

Applicant must use the ESA Grants **Application Form** and follow the guidelines and format recommendations precisely. See Appendix 1 for more details on how to fill in ESA Grants Application Form.

##### 4.2. Application deadline

Application forms must be received **no later than June 15, 23:59 CET** for ESA Grants. Late applications are not accepted.

##### 4.3. Application form format

Use the Application Form and fill it in using:

- Font Arial, size 11
- 1.5 line spacing minimum
- Max. 3 A4 pages for applicant expertise
- 12 pages maximum for the research plan including the graphs & figures, and excluding references.
- Max .3 Pages for the applicant's CV

When sending the complete Application Form:

- do not include colour pictures
- include all requested information in 2 document if possible
- avoid sending an application exceeding 1 Mb.

Applications which do not adhere to the format recommendations in the detailed guidance are not considered.

##### 4.4. Ethics

The application should include a statement of approval of this proposal by the institutional committee reviewing human or animal investigations or a statement that approval has been requested.

The written statement of institutional committee approval is required before receiving the Grant funding.

##### 4.5. Submission

Only electronic submissions received at [research@esahq.org](mailto:research@esahq.org) are accepted.

#### 5. Review process

Each complete and eligible Grant application is evaluated and prioritised by the ESA Research Committee (RC).

##### i- Triage

Short Abstract Form undergo a first triage by 3 members of the Research Committee, a maximum of 40 applications will be selected (any kind of Grant) reaching a threshold score of 3/5, for in-depth evaluation.

##### ii- In-depth evaluation

The shortlisted applications will be requested to submit full application which are evaluated and ranked using a scoring system by two members of the Research Committee. The best applications in each category are selected for a second round of evaluation.

For each Grant evaluation, a final decision is reached after discussion between RC members. The names of the successful applicants are approved by the ESA Board at the end of the same year and then posted on the ESA website and communicated in the Newsletter.

Successful and unsuccessful applicants and winners are notified by e-mail.

#### 6. What should you do following the support you received?

##### 6.1. Bank details

The Grant winner should have his/her Financial Department fill in and submit the **bank details request form** dated and signed, and send it by postal mail to ESA, rue des Comédiens 24, 1000 Brussels, Belgium.

##### 6.2. Picture

The Grant winner should send by e-mail a good quality (300dpi) passport **picture** to be used in the ESA Newsletter and promotions

##### 6.3. Euroanaesthesia Congress

In the year, the Grant is awarded the winner receives free registration to the Euroanaesthesia Congress. This registration cannot be transferred to another person to accept the Grant during the Inaugural Ceremony.

For the presentation at Euroanaesthesia, Winners should provide 8 to 12 weeks before Congress: A very short summary (2-3 sentences) and a characteristic graph or picture

depicting your research project at a glance for the Chairperson to present to the audience.

#### **6.4. Report form**

The Grant winner must submit a **feedback report at the end of every year until the end of the study** (using the [Feedback Report Form](#)). Failure to send the requested reports will prevent you from applying successfully for ESA Grants in the future.

#### **6.5. Publications**

**All abstracts, presentations and publications resulting from Grants must acknowledge the support of the Grant Programme of the European Society of Anaesthesiology.** Grant winners should also inform ESA and provide references for each publication related to this project

#### **6.6. Presentation**

Successful applicants are asked to present a brief summary of their research in the ESA Newsletter, once it has been formally published.